**Balloch Community Association**

**Annual General Meeting**

**30th March 2011, 7.00pm**

Attendance: Billy Lowrie (President), June MacKinnon (Treasurer), Morven Reid ( Vice-President), Karen Halkett (Convenor), Lorna Robertson, Isobel Brill, Brian Paxton, Elspeth Fraser, Jenny Card

Apologies: ??

1. **Minutes of last meeting**
   1. There were no matters arising. Proposed by Lorna Robertson; Seconded by Isobel Brill.
2. **Chairman’s report – Billy Lowrie**
   1. The Chairman began by thanking all on the Committee for their help since September when he took over unexpectedly. At that time there was £79.00 in the bank and a £2,000.00 debt to the Highland Council. A huge amount has been achieved since then including:
      1. Installation of gas heating
      2. Repairs to outside/roof
      3. Committee room repaired and redecorated
      4. Floors sanded and lined
      5. Pipes covered
      6. Toilets sorted out
      7. Hallway upgraded
      8. Cooker and hoover upgraded/purchased
      9. Other upgrading works
      10. 4 fundraising events to date
   2. A review of the income & bookings is underway
   3. A grant from the council has been applied for and received
   4. Still in the process of applying for the Entertainment license
   5. Fire alarm/fire fighting risk assessment report not yet received. The current system not fit for purpose but as long as it is in hand we can work away as funds allow.
   6. During the Easter break the sockets that have been blocked off will be re-activated
   7. Website now up and running including booking forms
   8. Plan for signs on gable ends with web address
   9. New user (Brian Paxton) will be using the hall between 5.00am – 8.00am baking speciality breads for local restaurants
   10. Support from users: Billy had hoped for a bit more support from others areas but appreciates that it can be difficult to co-ordinate
   11. Bank account getting better and hope that the hall will soon be able to ‘wash-its-face’. Fundraising should only be for specific projects not for running costs.
   12. Additional suggestions have included painting windows and the outside of the building.
   13. Cleaner: Karen Halkett took over from the HRC cleaner and has done a fantastic job. Karen now has new role so cleaning will be done by Vicki Barclay. Karen will remain as Convenor.
3. **Treasures Report – June MacKinnon**
   1. Currently have £458.08 plus £689.92 from the dance and £290.00 invoicing outstanding. There are a few bills to pay and £1,000.00 still outstanding to HRC. The gas bill is imminent.
   2. The grant from the Council was not showing on the accounts. June will look into this and get it rectified.
4. **Election of Office Bearers**
   1. President: Billy Lowrie - Proposer: Morven Reid 2nd: Isobel Brill
   2. Vice-President: Morven Reid – Proposer: Billy Lowrie 2nd :June MacKinnon
   3. Treasurer: June MacKinnon – Proposer: Morven Reid 2nd Karen Halkett
   4. On-going
   5. Brian Paxton offered to do a review of business plans
5. **Hall Bookings**
   1. Cancellations must be paid for.
   2. WRI membership has fallen from 30 to 16 people and may not be able to continue. They were unaware that other groups had a discount. Jenny Card explained that the Brownies used to get the use of the hall free, and then it was a 50% discount. They can’t put up there fees and already have to fundraise to meet costs. Billy suggested a £1.00 increase to their hourly rate plus 50p to erode difference over a period of time. Jenny accepted this proposal.
   3. Children’s Parties: currently £36.00 for 4 hours to include the large hall, small hall and kitchen. Increase to £50.00 for large hall and kitchen.
   4. If a request comes in for free hire for fundraising event, the committee will make a decision on an event-by-event basis.
   5. Deposit: currently £50.00 per event, this is to be raised to £100.00.
   6. Increase in rent to apply for new users from tomorrow and all current users from Easter.
   7. Some users are booking for a set period of time but coming in early and staying late. This will now be charged on at ½ hourly increments.
6. **AOCB**
   1. The Community Council will be producing the Bulletin in the 1st week of June. Any entries welcome. Contact Kate Steven, Secretary or Elspeth Fraser.
   2. New website address: [www.ballochhall.co.uk](http://www.ballochhall.co.uk)