Balloch Community Association

Draft Minutes of Committee Meeting 19 February 2014

Present: B Lowrie, M Reid, L Robertson, I Brill.

Apologies: Jenny Card, Ruth McGowan

Matters arising from Minutes of Last Meeting.

1. BL read out the minutes of the last meeting, and the only item which needed clarification was that the ownership of the pitch is thought to be the council’s but there is still no documentation confirming this. BL then proposed the minutes be adopted and MR seconded.

Agenda

1. President’s Report. BL suggested an ex-gratia payment should be made to the Treasurer due to the excessive amount of work she has done so meticulously over the past year to bring the accounts into order. This was approved by all. Joinery work has been done to reverse the hanging of the doors, to facilitate moving of tables and chairs into and out of the hall. BL has sanded these, but they may need painting or varnishing. The racks on which tables are currently stored are unwieldy and could be replaced by a lightweight trolley at a cost of approximately £460.This was approved.

BL has met with Fiddes Sawmills to discuss cost of replacing the current shed with a larger structure. The Football Club could have the use of one end for storage and the hall would use the rest. A covered walkway was envisaged to the back door of the small hall, The shed would be sold. A concrete slab would be needed as the base. Prices for wooden structure and base are to be acquired.

The hall cleaner has indicated that she wishes to resign as from the end of February.

1. Treasurer’s Report. As JC was unable to attend BL read out her report. Accounts are ready to be audited. There is approx. £10,000 in the bank account.
2. Convenor’s Report. MR intimated that she will stand down as Convenor at the AGM, having stepped into the breach last summer. She reported that the Inverness Christian Fellowship who have been meeting twice a month are going to withdraw, as they will meet elsewhere. A Quilting Club is to meet fortnightly on Monday evenings, a Child-minders’ group now meets during the day. There is a PR firm who want to book a full day, and LR agreed that the bowling club would make their meeting later on that evening. There are also parties scheduled. MR said we need a policy when we get a request for the loan of chairs. Charities will get this free, but other requests will be asked for a donation of £10 or £20
3. With the vacancies for both cleaner and convenor the committee agreed that it made sense for the 2 roles to be combined. This way the cleaner knows when the hall is in use and when cleaning might be needed. Linda Lowrie has expressed an interest in taking on the combined roles, though would be away in June.MR indicated her willingness to cover Convenor duties at that time, and it was agreed L Lowrie should start the job after the AGM. Those present agreed that MR had done a wonderful job in getting so much business for the hall, and so increasing the revenue from what had seemed a bleak situation when the Playgroup let ceased.
4. Ongoing items. BL had a list of future improvements which could be done to the hall, as and when funds permit. Washbasins in ladies toilets will be done soon. BL indicated he wants to get quotes for replacing the floor and wall panels.
5. AOCB LR asked about keys for the new internal door of the hall. BL said the doors into the hall need not now be kept locked although the kitchen should be.

AGM notices to go up in shop and all noticeboards (MR) and on website (LR)

1. Date of next meeting – AGM in Small Hall on Monday 10 March 2014 - 7.30 pm.